

**Position Classification:** Operational

**Responsible for:** To assist in all aspects in the daily operations involved in running the vineyards.

**Leadership/Business influence:** Minimal supervision, working independently/proficiently.

**Reports to:** Vineyard Operations Manager, Vineyard Manager/Viticulturist

**Supervises:** N/A

### Main Functions and Activities

#### Chemical Management

- Store and apply chemicals in accordance with manufacturers directions
- Ensure all appropriate personal protective equipment (PPE) is used when applying chemical
- Maintain chemical log in accordance with legislative requirements

**Measures** - Chemicals are stored and used appropriately. Chemical log maintained.

#### Vine Management

- Pruning, shoot & fruit thinning, de-suckering, wire lifting, training of young vines and other seasonal activities.

**Measures** - Vine management activities are planned and carried out in accordance with best practice methods. Quality and quantity of work carried out.

#### Harvest management

- Carry out pre-harvest preparation activities.
- Perform mechanical harvesting operations and support activities.
- Completed all post harvest clean up operations carried out in accordance with supervisors instructions.

**Measures** - Pre-harvest activities completed to deadlines as per company requirements. Harvest conducted successfully and all equipment cleaned and appropriately serviced.

### **Machinery Operations**

- Perform various tractor operations, including mowing, and spray

**Measures** - All irrigation & trellis systems are in good working order. All faults are reported to the Supervisor / Manager.

### **Irrigation & Trellis Maintenance**

- Monitor irrigation for any leaks and repair as required.
- Repair trellis posts and wires as required.

**Measures** - All irrigation & trellis systems are in good working order. All faults are reported to the Supervisor/Manager.

### **Equipment Maintenance**

- Equipment is maintained in accordance with manufacturers requirements.
- Faults and damage to equipment is immediately reported to the Vineyard Supervisor.

**Measures** - Equipment is operational and available when required.

### **Promote Safe Attitudes and Work Practices**

- Comply with all WH&S policies and procedures.
- Wear Personal Protective Equipment (PPE) as specified.
- Report all accidents, near misses and unsafe work practices/hazards to your Manager/Supervisor.
- Maintain all equipment to a safe working standard.
- Work on a manner which is conducive to WH&S.

**Measures** - Compliance with Company policies and procedures. Incidents reported in accordance with Company procedure. Maintenance schedules adhered to at all times.

**Internal contacts** - Required to work closely with other vineyard staff & contract workers.

**External contacts** - N/A

### Essential Capabilities and Experience

- Reliability and commitment to vineyard operations.
- Ability to work either within a team environment and follow directives or work independently without supervision.
- Prepared to work flexible hours and do overtime as required.
- Prepared to work in all weather conditions
- Good communication and organisational ability.

### Desirable Capabilities and Experience

- Practical experience within the viticulture/horticulture industry.
- Experience with use and maintenance of vineyard plants and equipment.
- Chemical Handling Certificate.
- Relevant qualifications in Viticulture/Horticulture

Incumbent Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Managers Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_